Annex 1: Guildford local committee prioritisation framework - draft proforma for scheme evaluation

Scheme name
Short title to capture location and purpose, e.g. "20 mph zone covering neighbourhood A".

Electoral division and division cluster
Division clusters are Town Centre (Guildford South West and South East), Neighbourhoods (Guildford North, West and East), Western Parishes (Ash, Shalford and Worplesdon), Eastern Parishes (Horselys and Shere).

Location
Description of location, including a map and photographs if appropriate.

Purpose
Sentence or paragraph to briefly explain why the scheme is needed.

Assessment - policy alignment

(Colours as an example for illustration only)

Criteria	Assessment[1]	Evidence / comments
Encourages modal shift	Amber	
Reduces congestion	Amber	
Supports public transport improvements		
Encourages walking	Amber	
Encourages cycling	Amber	
Improves public realm	Amber	

Assessment - route importance

Criteria	Assessment	Evidence / comments
Contributes to green transport corridors		
Contributes to safe routes to schools	Green	
Strategic route (e.g. town centre, employment)		
Addresses casualty cluster		

Assessment – deliverability

Criteria	Assessment	Evidence / comments
Cost	Green	
Public support	Amber	
Technical feasibility	Green	
Overall risk	Green	

Other comments
Any further information relevant to the scheme

---

[1] Definitions for RAG assessment on reverse

Annex 1: Guildford local committee prioritisation framework - draft proforma for scheme evaluation

RAG definitions

In general, green ratings highlight factors that support the scheme while red ratings highlight potential issues, risks or drawbacks.

Policy alignment and strategic importance:
- Green = significant (positive) impact
- Amber = moderate (positive) impact
- Pale blue = low or no impact
- Red = negative impact
- U = unknown

Cost:
- Green = up to £10,000
- Amber = £10,000-£100,000
- Red = over £100,000

Public support:
- Green = majority support/acceptance, little opposition
- Amber = some support and some opposition (possibly strong on both sides)
- Red = significant opposition, limited support

Technical feasibility:
- Green = no significant technical problems anticipated
- Amber = significant technical problems that can be overcome
- Red = significant technical problems that present a serious risk to project delivery

Overall risk:
- Green = low
- Amber = moderate degree of risk that can be managed
- Red = high risk